



THE MADURA COLLEGE (AUTONOMOUS), MADURAI – 11
(Re-accredited in 3rd cycle with 'A' grade by NAAC)

Dr.J.Suresh M.Sc.,M.Phil.,B.Ed.,P.B.D.C.A.,Ph.D.
Principal
E-mail: maduracollegeprincipal@gmail.com

Tel: +91 452 2673354/ 202
+91 452 2675239
Fax: +91 452 2675238

TMC/IQAC/2018-19/CIR-03

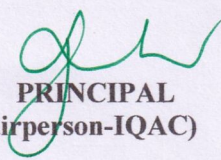
04.09.2018

CIRCULAR

There will be a meeting of IQAC members in the IQAC Office on 06-09-2018 at 1:30pm.
Members are requested to attend the meeting.

AGENDA:

- Consolidation of Action Plan
- Deliberations on the release of IQAC Newsletter
- Any other issues


PRINCIPAL
(Chairperson-IQAC)



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of meeting of IQAC

Date: 6th September 2018

Time: 01.30 pm

Venue: IQAC Office

In the meeting of IQAC, the following points were discussed among the members present.

1. As discussed in the last IQAC meeting held on 01.08.2018, the members submitted the criterion wise Action Plan along with the Templates of NAAC. The plan was consolidated after a meticulous discussion. It was further decided to disseminate the Action Plan & the relevant NAAC templates to the departments and various committees /cells for further action.
2. It was decided to publish IQAC Newsletter. Members discussed about the contents of the Newsletter, time frame etc.
3. Executive coordinator shared the accomplishment of the reforms made in the functional modalities of various activities that helps for data generation for AQAR.
4. The Principal and Chairperson of IQAC requested the members to converse with the executive coordinator for the preparation of Academic calendar for the even semester 2018-2019.
5. It was suggested to conduct Exam Reforms workshop in order discuss the refinements to be made in to conduct of examination and evaluation.

MEMBERS PRESENT

1.	Dr. A. Xavier (HOD of Chemistry)	Administrative co-ordinator of IQAC	
2.	Dr. I. Sahul Hamid (Asst. Prof. of Maths)	Executive co-ordinator of IQAC	
3.	Dr. K. Muthuvel (Vice Principal)	Advisory Committee Member	
4.	Prof. S. Sivaramakrishnan (Asst. Prof. of Physics & NAAC Co-ordinator)	Advisory Committee Member	
5.	Dr. R. Eswaran (Asst. Prof. of Zoology)	Member from Faculty	
6.	Dr. S. Karthikeyan (Asst. Prof. Of Economics)	Member from Faculty	
7.	Dr. N. Rathinakumar (Asst. Prof. of Tamil)	Member from Faculty	
8.	Dr. S.V. Karthikeyan (Asst. Prof. of Chemistry)	Member from Faculty	
9.	Dr. I. Padmavathi (Asst. Prof. of Maths)	Member from Faculty	
10.	Dr. K. Hemamalini (Asst. Prof. of Commerce)	Member from Faculty	
11.	Mrs. D. Janaki (Office Superintendent)	Administrative section	

**Signature of
IQAC Chairman**