



# THE MADURA COLLEGE

An Autonomous Institution affiliated to Madurai Kamaraj University  
Re-accredited (4<sup>th</sup> cycle) with 'A' grade by NAAC  
Vidya Nagar, T.P.K. Road, Madurai – 625 011

## Internal Quality Assurance Cell

TMC/IQAC/2023-24/CIR-03

29-01-2024

### CIRCULAR

A meeting with criterion wise members of IQAC is scheduled as follows in the IQAC office. Members are requested to attend the meeting without fail.

### AGENDA:

1. Submission of AQAR for the AY 2022-23.
2. Any other matter.

| Date       | Time      | Criterion       | Members   |
|------------|-----------|-----------------|---|
| 30-01-2024 | 02:30 pm. | Criterion - I   | Prof. R. Suguna R.S.G.<br>Dr. K. Hemamalini H.K.                    |
| 31-01-2024 | 01:20 pm. | Criterion - II  | Dr. C. Selvakumar<br>Dr. P. Vetri Selvi P.V.S.<br>Dr. P. Pandi P.P. |
| 01-02-2024 | 01:20 pm. | Criterion - III | Dr. A. Chandrabose<br>Dr. S. Chandrasekar S.C.                      |
| 01-02-2024 | 02:15 pm. | Criterion - IV  | Dr. S. Kannadasan S.K.  |
| 02-02-2024 | 01:20 pm. | Criterion - V   | Prof. P. Manikandan P.M.<br>Dr. T. Sreeramkumar T.S.                |
| 02-02-2024 | 02:15 pm. | Criterion - VI  | Dr. J. Premkumar  |
| 02-02-2024 | 03:00 pm. | Criterion - VII | Dr. S. Karuppusamy S.K.<br>Dr. M. Hasmath Farzana                   |

Dr. I. Sahul Hamid 29/01/24  
IQAC Co-ordinator  
IQAC COORDINATOR  
THE MADURA COLLEGE (AUTONOMOUS)  
TPK ROAD, MADURAI-625 011

Dr. J. Suresh  
Principal & Chairperson-IQAC  
PRINCIPAL  
The Madura College (Autonomous)  
Madurai - 625 011.

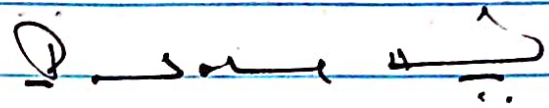
Meeting with members of Criterion I  
 Date : 30.01.2024 Time : 2.30 pm

Venue : IQAC office.

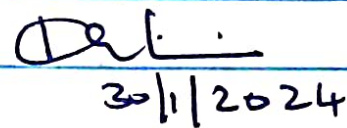
Agenda : Data collection for AQAR

Members Present:

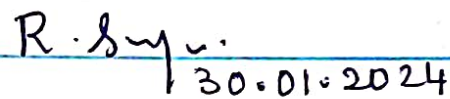
Dr. I. Sahul Hamid



Dr. K. Hemamalini

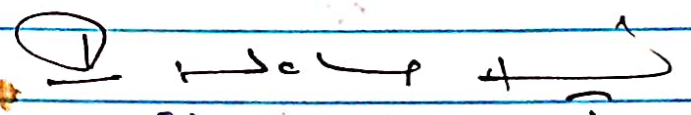
  
 30/1/2024

Dr. R. Suguna.

  
 30.01.2024

Outcomes:

- 1) Discussed the document and templates for collection of data for AQAR 2022-23
- 2) Discussed the methodology to collect data from departments



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# Meeting with Members of Criterion - II

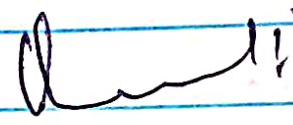
Date : 31-01-2024 Time : 1.45 pm

Venue : IQAC Office

Agenda : Data collection for AQAR Submission

Members present :


I. Sahul Hamid -  31/01/24

P. Pandi -  31/1/2024

p. Vetriselvi -  31/1/24

Outcomes:

(1) Discussed the templates and document ~~form~~ of  
Criteria - II

  
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Meeting with member of  
Committee - III

Date 01-02-2024

Time 2:30 Pm

Venue : IQAC office

Agenda: Collection of Data for  
 Submission for AACAR Report

Members Present

Dr. A. Chandrasekhar Bose

A. Ch 11/2/24

Dr. S. Chandra Sekar

S. Ch 11/2/24

I. Sabul Hamid

I. Sabul 11/2/24

Outcomes:

① Discuss the template & Report papers details

② Discussed the ~~understanding~~ methodology of how  
 collect data from departments

I. Sabul Hamid

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# Meeting with members of Criterion V

Date: 02-02-2024

Time: 1:30 PM

Venue: IQAC office

Agenda: Collection of Data for Submission of AQAR

Members Present:

Dr. JEE RAM KUMAR T.  
Prof. P. MANIKANDAN

I. Sahul Hamid

T. Jee Ram  
2/2/24

P.M.  
2/2/2024

I. Sahul Hamid

Outcomes:

- 1) Discussed the documents & templates to be collected from departments/office (Aided & SF) / MCCA / P. Ed. for criterion 5.
- 2) Decided to have another meeting with the various stakeholders to ensure timely collection & submission.

Handwritten notes in blue ink, partially obscured by a stamp.

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TPK ROAD, MADURAI-625 01:  
2/2/24

## Meeting with Member of Criterion - VI

Time: 2.30 pm

Date: 02-02-2024

Venue: IQAC Office

Agenda: Collection of data from Department / SF Office  
MCB / Cell for submission of AQAR

## Member Present

1. D. Sahul Hamid - D. Sahul Hamid 4/2/24

2. Dr. J. PREMKUMAR - J. Premkumar 2/2/24

Outcomes.

1. Discussed the documents to be collected from SF Office regarding PF and ESI facility for both teaching and non-teaching.
2. Discussed the templates / documents to be collected from the department / cell under SF Stream / Hides.
3. Discussed with the documents to be collected from MCB regarding financial support to attend conference, internal and external financial audits and grants received from NGOs / individuals.
4. Decided to submit the data for various data returns

before 14/02/24.

D. Sahul Hamid 4/2/24

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# Meeting with members of Criterion-VII

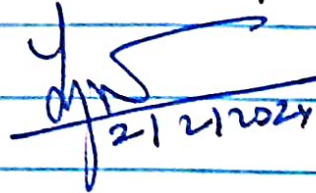
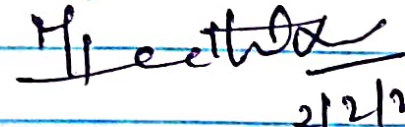
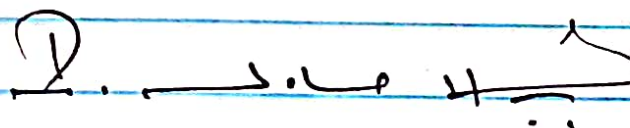
Date: 02.02.2024

Time: 3.25 pm.

Venue: IQAC Office


Agenda: Collection of data for submission of AQAR report.

Members present:

1.  Dr. S. KARUPPUSAMY  
21/2/24
2.  M. HARMATH FARZANA  
21/2/24
3.  I. Sahul Hamid

Outcomes:

1. Discussed to collect the invoice for the solar plant, tally statement for sensor-based energy conservation & LED bulbs usage from Board office.
2. Discussed to revise the writeup for various qualitative metrics under Criterion-VII.



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